



ADDENDUM # 4 INVITATION FOR BIDS # 1880-19 (IFB) TEMPORARY STAFFING – REAC MAINTENANCE/VACANT UNIT PREPARATION

Original Notice of IFB Issued on: February 25, 2019

Response Due Date: Thursday – March 14, 2019 @ 2:00 pm

March 6, 2019

To All Prospective Respondents:

The purpose of this addendum is to answer questions raised by a potential bidder.

1. **QUESTION #1 – How many workers do you anticipate needing for each position on a daily basis?**

ANSWER: The Authority currently utilizes 7 temporary workers across both positions on a daily basis. That need is anticipated to continue for at least the term of the Contract to be awarded. That said, Authority needs are subject to change at any time based on changing circumstances.

2. **QUESTION #2 – Will the positions be mostly ongoing/long-term or fill-in/short-term?**

ANSWER: See answer # 1.

3. **Will the workers needed primarily be transitioning from existing employment/another staffing agency, or is this primarily a new recruitment need?**

ANSWER: The Authority is currently utilizing another vendor to fill these positions. The need has grown beyond what was anticipated resulting in this solicitation. The current vendor may also be bidding to provide these services.

4. What are your current pay rates for each position, and do you wish to maintain the existing pay rates?

ANSWER: Current pay rates are as follows. HACH currently contracts for Skilled Handyman which is equivalent to Vacancy Prep/REAC Worker and for General Maintenance worker which is equivalent to General Laborer. HACH currently pays \$21/hr. for Skilled Handyman and \$16.10 for General Maintenance Worker. The Authority will evaluate bids based on price within the limitations of the HUD wage decisions attached to the solicitation. There is no particular desire of the Authority to maintain the exact current wages.

5. Do you currently outsource these positions? If so, how much do you spend on outsourcing each year?

ANSWER: See prior answers. Also see similar answer in Addendum #3. The Authority does not believe past expenditures are necessarily useful in determining future need.

6. How soon after award do you intend the awarded vendor(s) to begin providing staff?

ANSWER: Almost immediately.

All other terms and conditions of the IFB remain the same.

Ben Bare, General Counsel and Chief Procurement Officer
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